



Medicines Management

PGD Audit Report 2013-14

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1. Introduction

Patient Group Directions (PGDs) provide a legal framework that allows some registered professionals to supply and/or administer a specified medicine(s) to a pre-defined group of patients, without them having to see a prescriber. However, supplying and/or administering medicines under PGDs should be reserved for those situations in which this offers an advantage for patient care, without compromising patient safety.

For a legal supply to occur there are numerous legal requirements that must be met. Good practice also dictates the kind of information that should be recorded when supplying a medicine to a patient.

2. Aim

The aim of this audit was to

- Identify current practices in relation to the safe and secure handling of PGD supply medicines (Duthie)
- Identify evidence of training and competence for use of PGDs by authorised practitioners
- Assess a random sample of 5 patient records to evaluate patient records where a PGD has been instigated
- Identify current level of compliance against set criteria

3. Method

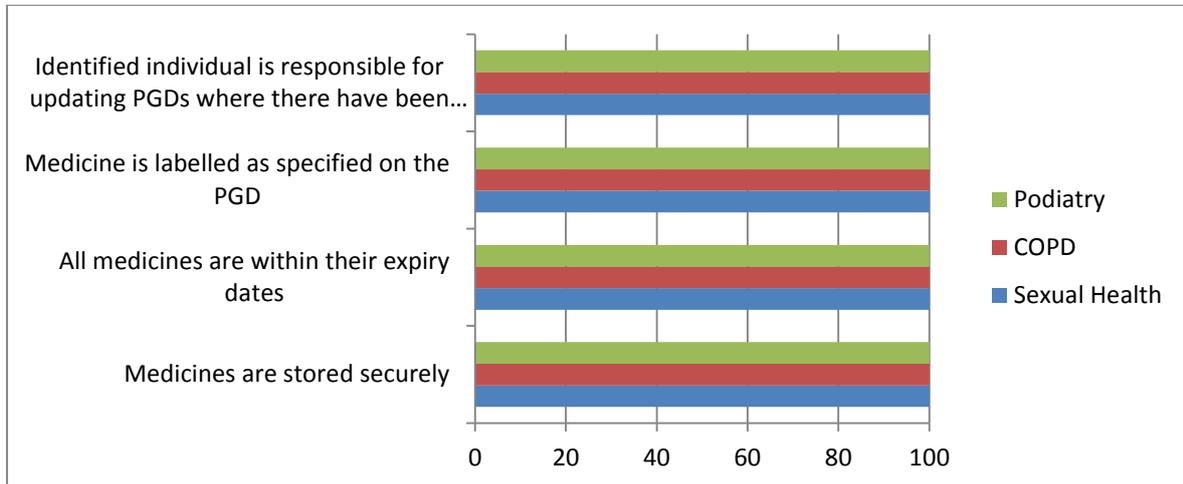
Four services were asked to self-audit their PGD practice using a pre-approved self-audit template; this included

- Sexual Health Services
- COPD
- Podiatry and
- Immunisation

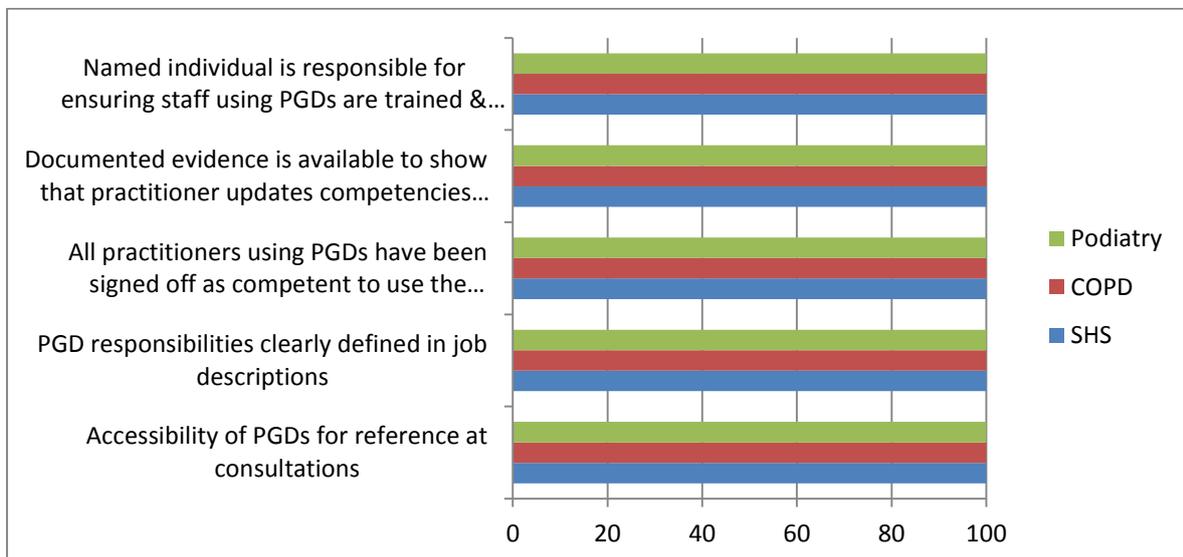
4. Results

Audit forms were returned by all the above except immunisation services

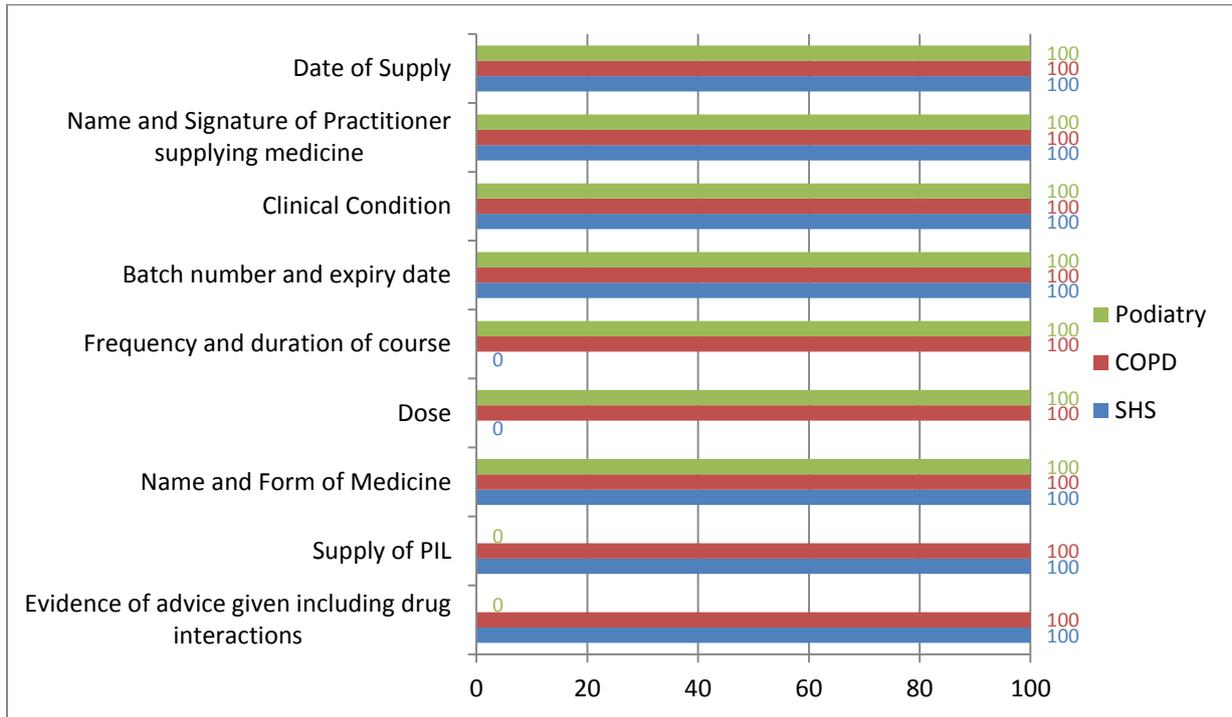
4.1 Identify current practices in relation to the safe and secure handling of PGD supply medicines (Duthie)



4.2 Identify evidence of training and competence for use of PGDs by authorised practitioners



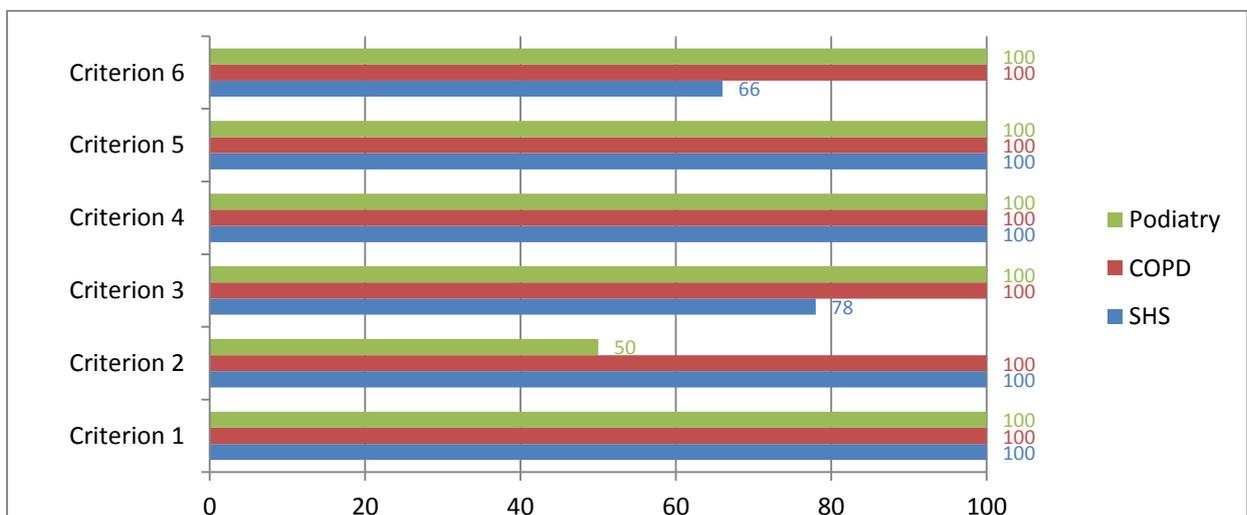
4.3 Assessment of a random sample of 5 patient records to evaluate documentation where a PGD has been instigated



5. Standards for Self-Audit

This self-audit was based on the following standards:-

- Criterion 1: PGD documentation is accessible and up to date
- Criterion 2: Local practice meets the standards detailed in the PGD
- Criterion 3: PGD medicines are stored safely and securely
- Criterion 4: Appropriate information is recorded in the patient records by the practitioner supplying and/or administering under a PGD
- Criterion 5: PGD documentation is reviewed and kept up to date
- Criterion 6: Authorised PGD practitioners receive education and training



6. Summary and Actions

Overall, the results from this audit have mirrored the NICE PGD baseline assessment audit undertaken earlier this year, showing good compliance across the organisation in relation to PGDs. However some actions are required within services to ensure all criteria are met.

6.1 Sexual Health Services

- Criterion 3: currently the patient record does not include the dose, frequency and duration of administration, however it is assumed that one contraceptive pill would be taken for 21 days with a 7 day drug free period. This needs to be documented in the clients notes to ensure that the client has been counselled
- Criterion 6: currently there is no identified individual who is responsible for ensuring that staff are trained and competent

6.2 Podiatry Services

- Criterion 2: Due to the dosage of the Lorazepam PGD staff do not have enough PILS to give to the patient, this needs to be addressed and photocopies need to be kept to give to patients